

BY-LAWS
OF THE
NATIONAL CAPITAL CHAPTER
OF THE
UNIVERSITY OF ALABAMA NATIONAL ALUMNI ASSOCIATION

ARTICLE I:
NAME

The name of this organization shall be the National Capital Chapter of the University of Alabama National Alumni Association.

ARTICLE II:
OBJECTIVE

The objective of this organization shall be to promote and support the University of Alabama National Alumni Association and the University of Alabama.

ARTICLE III:
MEMBERSHIP

Membership in the National Capital Chapter of the University of Alabama National Alumni Association shall be available to those persons who have an interest in, and a desire to support, the general aims and objectives of the University of Alabama National Alumni Association and the University of Alabama, and who meet the requirements of the two categories, active and associate, set forth in Article III of the Constitution of the National Capital Chapter of the University of Alabama National Alumni Association.

ARTICLE IV:
OFFICERS

Section 1. Chapter officers shall be a president, vice-president or president-elect, an immediate past president, a secretary and a treasurer or a secretary/treasurer.

Section 2. The membership, after January 1 but prior to April 1 each year, shall elect the following officers: a Vice-President or President-Elect, a Secretary and a Treasurer or a Secretary/Treasurer. A President shall be elected if the Vice-President or President-Elect is unable to fulfill the office of President.

Section 2. The prescribed term of office for all officers shall be one (1) year. Only the secretary and treasurer, or secretary/treasurer, may serve two terms in succession.

Section 3. The term of office shall be April 1 through March 31.

Section 4. In the event that an office is vacated for any reason whatsoever, that vacancy shall be filled by appointment by the President of a successor for the unexpired term, with approval of the Chapter Executive Committee.

Section 5. Duties of Officers:

(a) The president shall:

- (1) be the chief executive officer and the official representative of the Chapter;
- (2) preside at all meetings of the Chapter and of the Executive Committee;
- (3) appoint Standing and Special Committee Chairmen, subject to the approval of the Executive Committee;
- (4) bring to the attention of the Chapter all pertinent information from the National Alumni Association and the University of Alabama.

(b) The vice-president or president-elect shall:

- (1) perform the duties of the president in the absence of the President;
- (2) assist the president in any way he or she may require;
- (3) become president for the unexpired term in the event that the office of president becomes vacant for any reason whatsoever.

(c) The secretary shall:

- (1) cause notice to be given of general membership meetings, Executive Committee meetings, and any special meetings the president may call;
- (2) record minutes of the Chapter meetings, Chapter Executive Committee meetings, and any special meetings the President may call;

(3) conduct all correspondence for the Chapter.

(d) The treasurer shall:

(1) have charge of all monies of the Chapter and shall make regular reports to the membership;

(2) collect all dues;

(3) pay all bills authorized by the Chapter Executive Committee;

(4) keep an itemized record of all receipts and expenditures.

(e) The immediate past president shall:

(1) assist the president in any way he or she may require.

ARTICLE V:
EXECUTIVE COMMITTEE

Section 1. The Executive Committee shall consist of the Chapter Officers and the Chairmen of the Chapter Committees.

Section 2. This Committee shall be called into meeting by the President of the Chapter, when in his or her opinion there is business for it to transact.

Section 3. Notwithstanding Section 2., the Executive Committee shall meet at least four (4) times a year.

Section 4. The Committee shall ratify all appointments made by the President to fill unexpired terms in all elected offices.

Section 5. A majority of the Committee shall constitute a quorum for the transaction of business at all Executive Committee meetings, and all action shall be determined by a favorable vote of those present and voting.

Section 6. The Executive Committee shall have the authority to impose local Chapter membership dues, with the authority thereafter to increase or decrease the amount of dues as it sees fit.

ARTICLE VI:
COMMITTEES

The Chapter shall have such Standing Committees as the Executive Committee may approve to further the work of the Chapter and such other Special Committees as the President of the Chapter deems necessary to the efficient operations of the Chapter. All Committees of the Chapter shall be appointed by the President of the Chapter, who shall be an ex-officio member of all committees, except the nomination committee.

There shall be a President's Advisory Committee composed of five (5) past-presidents of the Chapter, living in the area. The Committee shall serve in an advisory capacity and shall meet at the call of the President of the Chapter. Its purpose shall be to foster the continuity of plans and progress of the Chapter.

ARTICLE VII:
MISCELLANEOUS

Section 1. The fiscal year of this Chapter shall be April 1 through March 31.

Section 2. These By-laws may be amended at any meeting of the membership by a two-thirds vote of those present and voting, provided however, that all members of the Chapter shall receive at least ten days in advance notice of any proposed amendments to the By-laws.

ARTICLE VIII:
DISSOLUTION

In the event of dissolution of this Chapter, and regardless of who may be legally at fault, all of the net assets of the Chapter shall be given to the University of Alabama National Alumni Association.

Adopted March 22, 1989
Washington, DC

Eva Leah Taylor, Secretary